

# **Sample GSA Meeting Agenda**

- 1. Introductions - Share names, pronouns, highs and lows of the week**
- 2. Report minutes or recap from last week's meeting (what was discussed, status of funds, decisions that were made, etc.)**
- 3. Announcements (upcoming events, fundraisers, projects, etc)**
- 4. Subject of the Day (trans-rights, homophobia, bisexual visibility, planned activity, proposed action campaign etc)**
- 5. Open floor for discussion/activity**
- 6. Final thoughts/voting on issue**
- 7. Plan for next week**
- 8. Adjourn!**